

SIXTH EDITION

THE RESPONSIBLE ADMINISTRATOR



An Approach to Ethics
for the
Administrative Role

TERRY L. COOPER

The Responsible Administrator

Terry L. Cooper



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The Responsible Administrator Terry L. Cooper, 2012-01-31 Praise for the Fifth Edition of The Responsible Administrator Cooper's fifth edition is the definitive text for students and practitioners who want to have a successful administrative career Moral reasoning as Cooper so adeptly points out is essential in today's rapidly changing and complex global environment Donald C Menzel president American Society for Public Administration and professor emeritus public administration Northern Illinois University The Responsible Administrator is at once the most sophisticated and the most practical book available on public sector ethics It is conceptually clear and jargon free which is extraordinary among books on administrative ethics H George Frederickson Stone Distinguished Professor of Public Administration University of Kansas Remarkably effective in linking the science of what should be done with a prescriptive for how to actually do it the fifth edition of Cooper's book keeps pace with the dynamic changes in the field both for those who study it and those who practice it The information presented in these pages can be found nowhere else and it is information we cannot ethically afford to ignore Carole L Jurkiewicz John W Dupuy Endowed Professor and Woman's Hospital Distinguished Professor of Healthcare Management Louisiana State University E J Ourso College of Business Administration Public Administration Institute

The Responsible Administrator Terry L. Cooper, 2011-04-08 Those who serve the public trust must take special care to ensure they make ethical and responsible decisions Yet the realities of bureaucracies deadlines budgets and demands for quick results make the payoffs for dealing formally with ethics seem unclear Since its original publication The Responsible Administrator has guided professionals and students alike as they grapple with the challenges of making ethical responsible decisions in real world situations This new edition includes information on coping with new demands for accountability as well as new cases and examples an examination of current issues relevant to administrative ethics and supplementary materials for professors Coopers theoretical framework and practical applications and techniques will help you consider all of the factors involved in a decision ensuring that you balance professional personal and organizational values Case studies and examples illustrate what works and what does not The Responsible Administrator helps both experienced and novice public administrators and students become effective decision makers provides them with a solid understanding of the role of ethics in public service and the framework to incorporate ethical and values based decision making in day to day management

Handbook of Administrative Ethics Terry Cooper, 2019-02-21 Delineating implications for administrative ethics from other fields such as sociology psychology and philosophy this reference provides a comprehensive review of administrative ethics in the public sector Detailing the context within which contemporary ethics training has developed the book examines the effectiveness of ethics training legal and organizational devices for encouraging desired conduct and other topics of particular relevance to the political and social contexts of public administration Written by over 25 leading scholars in public administration ethics the book creates a taxonomy for administrative ethics using the categories of modern philosophy

Advances in Responsible Land Administration Jaap Zevenbergen, Walter de Vries, Rohan Mark Bennett, 2015-08-14

Advances in Responsible Land Administration challenges conventional forms of land administration by introducing alternative approaches and provides the basis for a new land administration theory A compilation of observations about responsible land administration in East Africa it focuses on a new empirical foundation rather than preexisting ideal

Handbook of Public Personnel Administration Jack Rabin, 1994-09-29 Offers in depth analyses spanning the entire field of public personnel administration from a history of the American civil service as characterized by competing perspectives to the contemporary application of total quality management by human resources practitioners Addresses the major laws that regulate worker compensation Value and Virtue in Public Administration Michiel S. de Vries, P.

Kim, 2011-10-17 A multidisciplinary analysis of the role of values and virtue in public administration this book calls for a rediscovery of virtue It explores ways of enabling the public sector to balance the values that are presently dominant with classic values such as accountability representation equality neutrality transparency and the public interest **The Public**

Administrator's Companion Sandra Emerson, Kathy Van Ness, Georgianna Streeter, Linda-Marie Sundstrom, Parker G. Emerson, 2022-12-05 The second edition of The Public Administrator's Companion A Practical Guide examines the most important elements of public administration The authors provide readers with a keen understanding of how government works useful for both students and practitioners of public administration The book discusses governmental structure human resources and public funding It delineates administrators actions in strategic planning consensus building budget development performance measurement and public policy assessment and implementation This edition includes new chapters on nonprofit organizations and leadership for administrators as well as an appendix about preparing and making presentations The previous edition's appendix on getting a job in local government has been revised to include interviewing and hiring from the perspectives of both the agency and applicant Real world examples and cases from the local state and federal level reinforce key topics Each chapter ends with a Practicing Public Administration section that provides helpful exercises for building the skills described in the chapter and a Bibliography which provides useful source materials that can broaden the reader's comprehension of the chapter Fire Service Administration Nancy K. Grant, David H. Hoover, 1994

Based on a wide body of field research this Second Edition text explores the areas of knowledge that are most critical for fire service administrators You'll get expert guidance on the practical aspects of budgeting hiring human resource management employee motivation and business ethics It's an excellent reference for both fire service officers and students *Ethics Moments in Government* Donald C. Menzel, 2009-09-25 Ethical concerns are among the most common problems public administrators face yet the issues are often complex and the correct choices are not always clear Living up to the public trust is much more than just an act of compliance It also involves perceiving preventing avoiding and resolving accusations of illegal or unethical behavior including appearances of inappropriate behavior *Ethics Moments in Government Cases and*

Controversies examines how to identify assess and resolve the ethical issues and dilemmas that often confront those who govern the cities counties states and federal agencies throughout America Real Situations Real Advice Providing a one stop resource for all those who must contend with thorny ethical issues this volume presents case studies that vary in complexity and context and are based on real situations Each case scenario is followed by discussion questions and case assessments by expert practitioners who describe how they would handle the situation Using a total immersion technique the book encourages readers to be reflexive and analytical in addressing the problems presented and arriving at appropriate solutions A supplemental CD is included which contains PowerPoint slide presentations articles workshop programs tests and links to organizations For many of the scenarios presented in this volume there are no easy answers Practical guidance on reasoning through difficult decision making situations enables public administrators to acquire the ethical knowledge skills abilities and instincts that will ultimately help them gain the trust of their citizens and advance in their careers *Ethics Management for Public Administrators* Donald C Menzel,2014-12-18 As with the first edition this practical book is dedicated to building organizations of integrity It has been written for students contemplating careers in public service elected and appointed officials administrators and career public servants in America and abroad **Public Administration Ethics for the 21st Century** J. Michael Martinez,2009-08-10 This volume establishes a foundation for a uniform code of professional ethics for public administrators in the United States Public Administration Ethics for the 21st Century lays the ethical foundations for a uniform professional code of ethics for public administrators civil servants and non profit administrators in the US Martinez synthesizes five disparate schools of ethical thought as to how public administrators can come to know the good and behave in ways that advance the values of citizenship equity and public interest within their respective organizations Using case studies he teaches American administrators how to combine the approaches of all five schools to evaluate and resolve complex ethical dilemmas within the constraints of the U S democratic values set Martinez enunciates the common ethical principles that guide public administrators in their practice within the specific ethical parameters and organizational cultures of a myriad entities at the federal state and local levels of government in the United States as well as in non profit organizations Along the way Martinez addresses a number of crucial issues including personal gain conflict of interest transparency democratic impartiality hiring hierarchical discipline media relations partisan pressure appointments by elected officials and whistle blowing The striking high profile case studies Nathan Bedford Forrest Adolph Eichmann Lieutenant William Calley and Mary Ann Wright illustrate ethical dilemmas where for better or worse the individual was at odds with the organization Handbook of Public Administration W. Bartley Hildreth,Gerald J. Miller,Jack Rabin,2018-01-19 Since the publication of the previous edition the best selling Handbook of Public Administration enters its third edition with substantially revised updated and expanded coverage of public administration history theory and practice Edited by preeminent authorities in the field this work is unparalleled in its thorough coverage and comprehensive references This

handbook examines the major areas in public administration including public budgeting and financial management human resource management decision making public law and regulation and political economy Providing a strong platform for further research and advancement in the field this book is a necessity for anyone involved in public administration policy and management This edition includes entirely new chapters on information technology and conduct of inquiry In each area of public administration there are two bibliographic treatises written from different perspectives The first examines the developments in the field The second analyzes theories concepts or ideas in the field's literature

Global Encyclopedia of Public Administration, Public Policy, and Governance Ali Farazmand, 2023-04-05 This global encyclopedic work serves as a comprehensive collection of global scholarship regarding the vast fields of public administration public policy governance and management Written and edited by leading international scholars and practitioners this exhaustive resource covers all areas of the above fields and their numerous subfields of study In keeping with the multidisciplinary spirit of these fields and subfields the entries make use of various theoretical empirical analytical practical and methodological bases of knowledge Expanded and updated the second edition includes over a thousand of new entries representing the most current research in public administration public policy governance nonprofit and nongovernmental organizations and management covering such important sub areas as 1 organization theory behavior change and development 2 administrative theory and practice 3 Bureaucracy 4 public budgeting and financial management 5 public economy and public management 6 public personnel administration and labor management relations 7 crisis and emergency management 8 institutional theory and public administration 9 law and regulations 10 ethics and accountability 11 public governance and private governance 12 Nonprofit management and nongovernmental organizations 13 Social health and environmental policy areas 14 pandemic and crisis management 15 administrative and governance reforms 16 comparative public administration and governance 17 globalization and international issues 18 performance management 19 geographical areas of the world with country focused entries like Japan China Latin America Europe Asia Africa the Middle East Russia and Eastern Europe North America and 20 a lot more Relevant to professionals experts scholars general readers researchers policy makers and manager and students worldwide this work will serve as the most viable global reference source for those looking for an introduction and advance knowledge to the field

Research Administration and Management Elliott C. Kulakowski, Lynne U. Chronister, 2006-01-16 This reference text addresses the basic knowledge of research administration and anagement and includes everything from a review of research administration and the infrastructure that is necessary to support research to project development and post project plans Examples of concepts case studies a glossary of terms and acronyms and references to books journal articles monographs and federal regulations are also included

Handbook of Public Administration B Guy Peters, Jon Pierre, 2007-05-23 The past two decades have been marked by a period of substantial and often fundamental change in public administration Critically reflecting on the utility of scholarly theory and the extent to

which government practices inform the development of this theory the Handbook of Public Administration was a landmark publication which served as an essential guide for both the practice of public administration today and its on going development as an academic discipline The Concise Paperback Edition provides a selection of 30 of the original articles in an accessible paperback format and includes a new introduction by B Guy Peters and Jon Pierre It is an essential point of reference for all students of public administration

Changing Public Sector Values Montgomery Van Wart, 1998 First Published in 1998 Routledge is an imprint of Taylor Francis an informa company

Oversight of Older Americans Act Administration United States. Congress. House. Select Committee on Aging, 1980

Radiation Protection in Educational Institutions National Council on Radiation Protection and Measurements. Scientific Committee 46-17 on Operational Health Physics, National Council on Radiation Protection and Measurements, 2007

Ethics Management for Public and Nonprofit Managers Donald C Menzel, 2016-06-10 This practical book is dedicated to building ethical organizations It has been written for college students preparing for careers in public service as well as for elected and appointed officials administrators and career public servants in the United States and elsewhere Concise and comprehensive Ethics Management for Public and Nonprofit Managers takes a managerial ethics approach to building and leading ethical public organizations It includes a discussion of the U S constitutional and administrative environment in which officials carry out their duties descriptions and assessments of the tools available to elected and appointed officials who are committed to building ethical organizations an overview of legislative and administrative measures taken by Congress presidents the judiciary and the fifty states to foster ethical governance unique coverage of ethics management around the world with a focus on the US Europe and Asia and hands on skill building exercises with active learning opportunities that conclude each chapter This third edition includes a new chapter on achieving ethical competence exploring a wide range of ethical issues that confront public and nonprofit managers in their efforts to lead and build organizations of integrity Examples and cases from both the public and the nonprofit sectors are incorporated throughout the third edition so that the book acts as a kind of field guide for ethical behavior with descriptions and assessments of the tools available to elected and appointed officials at every level Accompanying the third edition text is a series of exercises that build ethical competence skills asking the reader to judge the ethical competence of key actors in cases drawn from recent headlines

The SAGE Handbook of Public Administration B Guy Peters, Jon Pierre, 2012-08-16 The original Handbook of Public Administration was a landmark publication the first to provide a comprehensive and authoritative survey of the discipline The eagerly awaited new edition of this seminal international handbook continues to provide a complete review and guide to past and present knowledge in this essential field of inquiry Assembling an outstanding team of scholars from around the world the second edition explores the current state of the art in academic thinking and the current structures and processes for the administration of public policy The second edition has been fully revised and updated with new chapters that reflect emerging issues and changes within the

public sector Identifying the Antecedents in Public Performance Bureaucratic Politics Strategy Structure and Policy Dynamics Comparative Administrative Reform Administrative Ethics Accountability through Market and Social Instruments Federalism and intergovernmental coordination A dominant theme throughout the handbook is a critical reflection on the utility of scholarly theory and the extent to which government practices inform the development of this theory To this end it serves as an essential guide for both the practice of public administration today and its on going development as an academic discipline The SAGE Handbook of Public Administration remains indispensable to the teaching study and practice of public administration for students academics and professionals everywhere

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